

### St. Mary's Court Recovery Grant Application

On Tuesday, November 15th, 2022, a two-alarm fire damaged several units in St. Mary's Court, an affordable apartment community for seniors and persons with disabilities located in SMD 2A05. In a public meeting the following day, November 16th, 2022, ANC 2A allocated \$10,000 to fund an organization or group with a fiscal sponsor to meet affected and/or displaced residents' needs.

Thank you for your commitment to assisting working-class elderly residents of our neighborhood! Please send the completed application as an email attachment to [2A@anc.dc.gov](mailto:2A@anc.dc.gov) on or before Sunday, November 27th. (We are required to forward a copy also to the Office of Advisory Neighborhood Commissions [OANC] and will do so for you.)

Questions? Contact Commissioners Joel Causey or Yannik Omictin at [2A02@anc.dc.gov](mailto:2A02@anc.dc.gov) and [2A01@anc.dc.gov](mailto:2A01@anc.dc.gov) respectively.

#### Step One: Contact information and grant request:

Date \_\_\_\_\_

Name of Organization or Group \_\_\_\_\_

Address \_\_\_\_\_

Principal Contact \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Amount requested \$ \_\_\_\_\_

Organization's annual budget \$ \_\_\_\_\_

Are you a 501c3 Organization? Yes/No \_\_\_\_\_

Are you an entity with a 501c3 fiscal sponsor? Yes/No \_\_\_\_\_

If not a 501c3, what is your tax status? \_\_\_\_\_

Do you have a governing board? If yes, name of chair \_\_\_\_\_

**Step Two: Explanation of Program (Answer as a brief attachment to your application email.)**

1. Describe the use to be made of grant money:
  - a. What kinds of relief do you intend to provide with this money? Please provide a timeline of your proposed expenditures.
  - b. How many residents do you expect to serve with this money?
  - c. What process will you use to determine who receives support from this program?
  - d. Have you engaged in broader humanitarian relief work before? Please briefly describe the nature of past work.
  
2. Provide a brief budget for the ANC grant funded portion of your effort and address these questions:
  - a. Will you still be able to complete the project if you do not receive the full amount of funds requested?
  - b. Do you have any additional sources of funding involved in this effort?

\*\*\*Note: we will not fund overhead with this grant.

**Step Three: Report and Evaluation Plan (Answer as a brief attachment to your application email.)**

The ANC is obligated to assure that within 60 days following the issuance of a grant, and every 90 days thereafter during the life of the grant, the grant recipient shall forward to the Commission and the OANC a statement as to the use of the funds consistent with the grant application, complete with receipts that support the expenditures.

1. How will your organization account for and document expenditures uniquely associated with the grant?
2. How will you assess the impact of the grant? Will you collect direct feedback from program participants on the impact of your program?
3. When do you anticipate all of the grant funds will be expended?

**Step Four: Grant Applicant Understanding Memorandum (No written response required)**

ANC2A intends to contribute \$10,000 of its administrative reserve to support an organization or group engaged in relief efforts following the November 15th fire at St. Mary's Court. ANC2A is not a typical foundation or grantmaker. For this reason, and because we want to avoid misunderstandings, we have provided this Applicant Understanding Memorandum to accompany an organization's grant application. In submitting an application to the ANC grant program an organization acknowledges that it understands the award criteria (below) and also the following unique aspects of the ANC2A grant process:

1. Submission of a grant application does not guarantee receipt of funds.
2. The Office of ANCs must review all grant applications before the ANC disburses funds.

3. The ANC cannot make grants to programs that are duplicative of government services. The Office of ANCs can determine that a grant duplicates government services and deny the application on this basis.
4. The ANC reserves the right to award less than the total amount of the funds requested for any approved grant and reserves the right to not spend all funds designated for this grant program.
5. Although awards will be voted on in a public meeting, critiques or scores used in judging the merits of individual applications will not be provided to the applicants or to the public. However, the criteria to be used by the ANC in considering grant applications are listed below.
6. The ANC will regard each application as containing proprietary information and will not make applications public; applicants, of course, may publish their applications.

#### **ANC2A St. Mary's Court Recovery Grant Award Criteria**

1. Does the proposed program have an equitable and transparent mechanism to determine who among affected and displaced residents are assisted?
2. Is there a strong likelihood that the proposed program will effectively and equitably meet the needs of affected and displaced residents?
3. Will the grant money be disbursed efficiently and achieve maximum benefit for beneficiaries?
4. What accountability measures are in place for expenditure of funds and, if applicable, for the safety of staff and program beneficiaries?
5. What is the likelihood of receiving a suitable evaluation report from the organization regarding the accomplishments achieved through the grant? (Referencing Step 3 above, Report and Evaluation Plan.)