

**ANC QUARTERLY REPORT OF FINANCIAL ACTIVITY**

Quarterly Report Period Covered FY 2016 Quarter 2 ANC 2A

**Summary of Receipts and Disbursement: Checking Account**

**Balance Forward** (from "Ending Balance" of Previous Quarterly Report) **\$48,803.80**

**Receipts:**

District Allotment	\$4,844.98
Interest	\$0.00
Other	\$0.00
Transfer(s) from Savings Acct.	\$0.00

**Total Receipts** **\$4,844.98**

**Total Funds Available** **\$53,648.78**

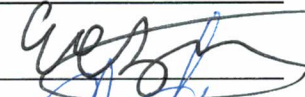
**Disbursements**

1 Personnel	\$2,815.33
2 Direct Office Cost	\$0.00
3 Communication	\$14.95
4 Office Supplies, Equipment, Printing	\$0.00
5 Grants	\$50.00
6 Local Transportation	\$0.00
7 Purchase of Service	\$420.00
8 Bank Charges, Transfers and Petty Cash	\$0.00
9 Other	\$25.00

**Total Disbursements** **\$3,325.28**

**Ending Balance:** (Should Agree with Checkbook Balance at End of Quarter) **\$50,323.50**

Approval Date By Commission: 5/18/2016

Treasurer 

Chairperson 

Secretary Certification 

Date 5/18/2016

I hereby certify that the above noted quarterly financial report has been approved by a majority of Commissioners during a public meeting in which there existed a quorum.

**CHECK LISTING**

ANC 2A

Please list each check issued this quarter, including voided checks, and submit copies of your bank statements, back and front of canceled checks, receipts/invoices, contracts, agreements, grant request letters, minutes, and any other documentation that supports the disbursements listed herein. **Failure to submit copies of appropriate supporting documentation will result in disallowance of the related disbursement.**

Check #	Date	Payee	Amount	Expense Category #	Purpose of Expenditure	Date Approved
1441	1/20/2016	The UPS Store	\$420.00	7	Renewal of the ANC's post office mailbox for one year	1/20/2016
1442	1/20/2016	Peter Sacco	\$763.26	1	Monthly net salary for the ANC's Executive Director	6/17/2015
1443	1/20/2016	The ANC Security Fund	\$25.00	9	Cost to participate in the annual ANC Security Fund	1/20/2016
1444	1/20/2016	United States Treasury	\$525.51	1	Quarterly federal taxes (social security, Medicare, and federal income tax withheld) for the ANC's Executive Director	6/17/2015
1445	VOID	VOID	VOID	VOID	VOID	VOID
1446	VOID	VOID	VOID	VOID	VOID	VOID
1447	2/17/2016	Peter Sacco	\$763.28	1	Monthly net salary for the ANC's Executive Director	6/17/2015
1448	3/16/2016	Peter Sacco	\$763.28	1	Monthly net salary for the ANC's Executive Director	6/17/2015
1449	3/16/2016	Peter Sacco	\$14.95	3	Reimbursement for the renewal of the ANC's domain name	3/16/2016
1450	3/16/2016	St. Mary's Court	\$50.00	5	Grant funds for the purchase of gasoline for the community van at St. Mary's Court	4/15/2015
		<b>Total</b>	<b>\$3,325.28</b>			

(1) If ongoing operating expense, indicate "Budget" and date budget was approved. If not included in approved budget, indicate date Commission approved the expenditure at a public meeting.

# INCOME FORM

ANC 2A

Check if ANC has **NO** Saving Account

## SAVINGS ACCOUNT

**Balance Forward:** (from "Ending Balance" of Previous Quarterly Report) \$0.00

**Receipts:**

Transfer(s) From Checking Account	\$0.00	
Other (Interest Earnings, etc.)	\$0.00	
Total Receipts		\$0.00

**Total Funds Available:** \$0.00

**Disbursements:**

Transfer(s) to Checking	\$0.00	
Other	\$0.00	
Total Disbursements		\$0.00

**Ending Balance:** \$0.00

## CHECKING AND SAVINGS ACCOUNT DEPOSITS

Please list each deposit made this quarter into the ANC's checking and savings account

### Deposits to Checking Account

(Include transfers from savings account)

Date	Amount	Source/Description
3/28/2016	\$4,844.98	District Allotment

### Deposits to Savings Account

(Include transfers from checking account)

Date	Amount	Source/Description

## SUPPORTING DOCUMENTATION SUBMISSION SHEET

<b>Check Number</b>	1441
<b>Check Amount</b>	\$420.00
<b>Check Date</b>	1/20/2016
<b>Payee</b>	The UPS Store
<b>Expense Category</b>	7
<b>Date Approved by ANC or Budget</b>	1/20/2016
<b>Purpose</b>	Renewal of the ANC's post office mailbox for one year

### Non Grant Supporting Documentation (bill, invoice, or receipt)

**Type of Document Attached (Bill, invoice, receipt)**

**Amount**

Renewal notice	
Receipt	

**Total**      \$0.00

### Grant Award/Disbursement Documentation

**Amount**

<b>Application</b>	
<b>Statement of Use</b>	
<b>Receipts</b>	

**TOTAL**      \$0.00