

**ANC QUARTERLY REPORT OF FINANCIAL ACTIVITY**  
**FY 2017 Quarter 4: July to September 2017**

Quarterly Report Period Covered FY 2017 Quarter 4

ANC 2A

**Summary of Receipts and Disbursement: Checking Account**

<b>Balance Forward</b> (from "Ending Balance" of Previous Quarterly Report)	<b>\$19,875.54</b>
<b>Receipts:</b>	
District Allotment	\$0.00
Interest	\$0.00
Other	\$0.00
Transfer(s) from Savings Acct.	\$0.00
<b>Total Receipts</b>	<b>\$0.00</b>
<b>Total Funds Available</b>	<b>\$19,875.54</b>

**Disbursements**

1 Personnel	\$2,864.91	
2 Direct Office Cost	\$0.00	
3 Communication	\$100.00	
4 Office Supplies, Equipment, Printing	\$13.98	
5 Grants	\$0.00	
6 Local Transportation	\$0.00	
7 Purchase of Service	\$240.00	
8 Bank Charges, Transfers and Petty Cash	\$0.00	
9 Other	\$300.00	
<b>Total Disbursements</b>		<b>\$3,518.89</b>
<b>Ending Balance:</b> (Should Agree with Checkbook Balance at End of Quarter)		<b>\$16,356.65</b>

Approval Date By Commission: 11/15/2017

Treasurer [Signature] Chairperson [Signature]  
 Secretary Certification [Signature] Date 11/15/2017

I hereby certify that the above noted quarterly financial report has been approved by a majority of Commissioners during a public meeting in which there existed a quorum.

**CHECK LISTING**

ANC 2A

Please list each check issued this quarter, including voided checks, and submit copies of your bank statements, back and front of canceled checks, receipts/invoices, contracts, agreements, grant request letters, minutes, and any other documentation that supports the disbursements listed herein. **Failure to submit copies of appropriate supporting documentation will result in disallowance of the related disbursement.**

Check #	Date	Payee	Amount	Expense Category #	Purpose of Expenditure	Date Approved
1488	7/19/17	Peter Sacco	\$764.02	1	Monthly net salary for the ANC's Executive Director	6/17/15
1489	7/19/17	The UPS Store	\$240.00	7	Renewal of the ANC's post office mailbox	7/19/17
1490	7/19/17	Department of Employment Services	\$48.60	1	Quarterly unemployment insurance contribution for the ANC's Executive Director	6/17/15
1491	7/19/17	United States Treasury	\$524.25	1	Quarterly federal taxes (social security, Medicare, and federal income tax withheld) for the ANC's Executive Director	6/17/15
1492	9/7/17	Peter Sacco	\$764.02	1	Monthly net salary for the ANC's Executive Director	6/17/15
1493	9/7/17	Peter Sacco	\$764.02	1	Monthly net salary for the ANC's Executive Director	6/17/15
1494	9/7/17	Peter Sacco	\$13.98	4	Reimbursement for the purchase of commissioner business cards	Budgeted
1495	VOID	VOID	VOID	VOID	VOID	VOID
1496	9/21/17	Peter Sacco	\$300.00	9	Reimbursement for ANC meeting room charges	9/19/17
1497	9/21/17	MPD 2nd District CAC	\$100.00	3	Purchase of an ad in the program for the MPD 2nd District Citizens Advisory Council's annual Awards Banquet	9/19/17
		<b>Total</b>	<b>\$3,518.89</b>			

(1) If ongoing operating expense, indicate "Budget" and date budget was approved. If not included in approved budget, indicate date Commission approved the expenditure at a public meeting.

# INCOME FORM

ANC 2A

Check if ANC has **NO** Savings Account

## SAVINGS ACCOUNT

**Balance Forward:** (from "Ending Balance" of Previous Quarterly Report) \$0.00

**Receipts:**

Transfer(s) From Checking Account	\$0.00	
Other (Interest Earnings, etc.)	\$0.00	
<b>Total Receipts</b>		<b>\$0.00</b>

**Total Funds Available:** **\$0.00**

**Disbursements:**

Transfer(s) to Checking	\$0.00	
Other	\$0.00	
<b>Total Disbursements</b>		<b>\$0.00</b>

**Ending Balance:** **\$0.00**

## CHECKING AND SAVINGS ACCOUNT DEPOSITS

Please list each deposit made this quarter into the ANC's checking and savings account

### Deposits to Checking Account

(Include transfers from savings account)

Date	Amount	Source/Description

### Deposits to Savings Account

(Include transfers from checking account)

Date	Amount	Source/Description