

**ANC QUARTERLY REPORT OF FINANCIAL ACTIVITY**  
**Quarterly Report Period Covered: January-March 2014**

2A

**Summary of Receipts and Disbursement: Checking Account**

**Balance Forward** (from "Ending Balance" of Previous Quarterly Report) \$27,262.28

<b>Receipts:</b>	
District Allotment	\$4,844.98
Interest	\$0.00
Other	\$0.00
Transfer from Savings	\$0.00
<hr/>	
<b>Total Receipts</b>	<b>\$4,844.98</b>
<hr/>	
<b>Total Funds Available</b>	<b>\$32,107.26</b>

<b>Disbursements</b>	
1. Net Salary & Wages	\$0.00
2. Insurance:	
a. Health	\$0.00
b. Casualty/Property	\$0.00
3. Total Federal Wages Taxes (Income and Soc. Sec.)	\$0.00
4. State and Local (DC, MD, VA) Income Taxes Paid	\$0.00
5. Unemployment Insurance Taxes	\$37.35
6. Tax Penalties Paid	\$0.00
7. Local Transportation	\$0.00
8. Office Rent	\$0.00
9. Telecommunication Services	
a. Landline Telephone	\$0.00
b. Cellular Telephone	\$0.00
c. Cable/Internet Services	\$0.00
10. Postage and Delivery	\$0.00
11. Utilities	\$0.00
12. Printing and Copying	\$0.00
13. Flyer Distribution	\$0.00
14. Purchase of Service	\$3,297.67
15. Office Supplies	\$0.00
16. Office Equipment	\$0.00
a. Rental	\$69.82
b. Purchase	\$0.00
17. Grants	\$0.00
18. Training	\$0.00
19. Petty Cash Reimbursement	\$0.00
20. Transfer to Savings Account	\$0.00
21. Bank Service Charges	\$15.00
22. Website/wcbhosting	\$0.00
23. Other	\$25.00
<hr/>	
<b>Total Disbursements</b>	<b>\$3,444.84</b>

**Ending Balance:** (Should Agree with Checkbook Balance at End of Quarter) \$28,662.42

Approval Date By Commission: 5/21/14  
 Treasurer: [Signature] Chairperson: [Signature]  
 Secretary Certification: [Signature] Date: 5/21/2014

I hereby certify that the above noted quarterly financial report has been approved by a majority of Commissioners during a public meeting in which there existed a quorum.

**EXPENDITURE LISTING**

2A

Please list each check issued this quarter, including voided checks, and submit copies of your bank statements, back and front of canceled checks, receipts/invoices, contracts, agreements, grant request letters, minutes, and any other documentation that supports the disbursements listed herein. **Failure to submit copies of appropriate supporting documentation will result in disallowance of the related disbursement.**

Check #	Date	Payee	Amount	Expense Category #	Purpose of Expenditure	Date Approved
1394	1/15/2014	Florence Harmon	\$69.82	16a	Reimbursement for the rental of a U-Haul pick up truck and dolly to move office filing cabinets and files	Budgeted
1395	1/15/2014	Hunton and Williams	\$3,297.67	14	Legal counsel regarding Shadow Room case	12/18/2013
1396	1/15/2014	U.S. Treasury	\$37.35	5	Unemployment contribution for former employee	Budgeted
1397	1/28/2014	ANC Security Fund	\$25.00	23	Annual ANC Security Fund contribution	1/15/2014
None	2/18/2014	Bank of America	\$15.00	21	Electronic wire transfer fee for quarterly District allotment	Budgeted

**INCOME FORM**

2A

Check if ANC has NO  Saving Account

**SAVINGS ACCOUNT**

**Balance Forward:** (from "Ending Balance" of Previous Quarterly Report) \$0.00

**Receipts:**

Transfer(s) From Checking Account	<u>\$0.00</u>	
Other (Interest Earnings, etc.)	<u>\$0.00</u>	
<b>Total Receipts</b>		<u>\$0.00</u>

**Total Funds Available** \$0.00

**Disbursements:**

Transfer(s) to Checking	<u>\$0.00</u>	
Other	<u>\$0.00</u>	
<b>Total Disbursements</b>		<u>\$0.00</u>

**Ending Balance:** \$0.00

<b>CHECKING AND SAVINGS ACCOUNT DEPOSITS</b>		
<small>Please list each bank deposit made this quarter into the ANC's checking and savings account</small>		
<b>Deposits to Checking Account (Include transfers from savings account)</b>		
Source	Amount	Date
District Allotment	\$4,844.98	2/18/14
Interest		
Other:		
Savings		
<b>Deposits to Savings Account (Include transfers from checking account)</b>		
Source		
Checking account		
Other		
Interest		